



ADMISSION APPLICATION FOR NON-DEGREE STUDENT

Please provide a complete profile of your educational and experiential qualifications by filling out this application and submitting the following documents to the Admissions Office:

- Attached application form.
- \$125 non-refundable application fee. Checks may be made payable to Thunderbird.
- Transcripts from all undergrad and graduate coursework (unofficial copies accepted).
- Current resume of academic and professional accomplishments.
- Brief statement of intended goal (s) of your enrollment as a non-degree student.

CRITERIA FOR ADMISSION

Courses and seminars offered at Thunderbird are graduate-level courses. Non-degree students must meet the following admission standards:

- Courses/Seminars at the 1000 level (except language courses) require completion of a four-year degree.
- Courses offered during the Winterim/Summerim sessions or Certificate of Advanced Studies require completion of a four-year degree, the statistics and economics admission prerequisites, and graduate level course work that meets the prerequisites for courses offered at Thunderbird.
- Students enrolling in courses for the Certificate of Postgraduate Studies must have completed and MBA or MIM and satisfy the prerequisite requirements for the focus courses.

Please note the following additional requirements:

- Non-U.S. citizens (except U.S. permanent residents) who are not native English-speakers and who have not completed a degree in an English-speaking country must submit a copy of the TOEFL exam result. A score of at least 100 is required for the internet-based; 250 on the computer-based exam. Exception is made for non-native English speakers who take intensive English as a participant in the Spouse program.

- Spouses of degree-seeking students will be required to submit proof of marriage. A spouse is not eligible to attend a Winterim/Summerim program unless they are registered.
- Thunderbird employees and their dependents must submit a completed authorization form available from the Human Resources Department.

Please submit these documents to the Admissions Office four weeks before the start of the desired trimester/program. The decision will be mailed to you within one week.

NON-DEGREE STUDENT POLICY INFORMATION

The following registration requirements apply to all non-degree students attending classes on the Thunderbird campus or Winterim/Summerim programs. Non-degree student registration is scheduled after that of all degree seeking students and on a space available basis. The exact time can be obtained from the Office of the Registrar. Non-degree students are subject to all school regulations and must meet the same course prerequisite requirements as degree seeking students. Current course offerings and descriptions are available on the Thunderbird home page www.thunderbird.edu

MODERN LANGUAGES COURSES PLACEMENT

If you intend to enroll in any language class above the entry level courses, you must complete the ACTFL language testing program for determination of appropriate level. ACTFL will forward the results of the test to our Language Department. Once this information is received and entered into the system, registration for the proper level will be possible. ACTFL contact and test procedure information are available on the Thunderbird home page www.thunderbird.edu

TUITION AND FEES

All financial information is determined by the department of finance and accounting and posted on the Thunderbird home page www.thunderbird.edu.

IDENTIFICATION CARD AND RESOURCE ACCESS

Upon acceptance, all non-degree students are required to get an identification card at the I&IT Department in the Yount building. The ID cards give students access to the International Business Centre (IBIC) and computer and e-mail accounts through the Information and Instructional Technology Department.

APPROVAL FOR CONTINUED ENROLLMENT

Continued enrollment as a non-degree student requires permission from the Director of Admissions prior to each trimester of enrollment. Please submit a "Request for Continued Enrollment as a Non-degree Student" form (available at the Registrar's Office) to the Admissions Office along with a Thunderbird transcripts validating previous terms of enrollment. Please allow at least one week for the approval process.

APPLYING CREDITS TO DEGREE PROGRAMS

Non-degree students who wish to be considered as degree candidates at a later date must comply with the full admission procedures and standards at the time they apply as a degree seeking student. Credits completed as a non-degree student may or may not apply towards a degree program. Any credits considered for a degree seeking program will be evaluated based on the bulletin in effect at the time the non-degree student applies as a degree seeking student. Spouses admitted to a degree program will be required to retroactively pay full-time tuition for the trimester(s) in which they registered under the Spouse program.

CERTIFICATE OF ADVANCED STUDY

Non-degree students may earn the Certificate of Advanced Study, provided they have completed 15 or more credit hours of specified coursework with a cumulative grade point average of no less than 3.00. Candidates for the Certificate of Advanced Study must take Global Political Economy (GPE), Regional Business Environment (RBE), Cross-Cultural Communications, Global Negotiation, International Economics, Global Strategy, and three-credit hours of GF elective courses. These courses may apply to the full-time program provided the student meets the full admission procedures and standards in effect at the time they apply for the degree seeking program.

CERTIFICATE OF POST-GRADUATE STUDY

Non-degree students who have completed an MBA or other approved graduate business degree may earn the Certificate of Post-Graduate Study provided they have completed 12 or more specified Thunderbird coursework beyond the master's degree in Finance, Marketing, and International Development with a cumulative grade point average of no less than 3.00 and all courses successfully completed with a grade of "C -" or better.

WINTERIM/SUMMERIM

Winterim/Summerim is a two-to-three week program beginning in early January and May. Course offerings vary each year. Programs are held at various locations around the world, check with the Registrar's Office for details.

Contact Information

Thunderbird School of Global Management

1 Global Place, Glendale AZ 85306 USA.

Phone: (602) 978-7100

Toll-Free in the USA (800) 848-9084

Fax: (602) 439-5432 Website: www.thunderbird.edu



NON-DEGREE APPLICATION

Please print or type. If space is insufficient, use a separate sheet.

I. PERSONAL INFORMATION

___ Ms. ___ Mrs. ___ Mr. ___ Dr.

Last Name _____
(Family name as appears on your passport)

First Name _____
(Given Name)

Middle Name _____

Other Names _____ (Maiden, Former, etc)

Initial Term of Enrollment:

___ Spring (Jan, 20 __) ___ Summer (Apr, 20 __)

___ Summer (May, 20 __) ___ Fall (Aug, 20 __)

___ Winterim (Jan, 20 __)

Please indicate if you are applying as one of the following:

___ Alumni (ID number) _____

___ International Consortium _____

___ Spouse of current degree-seeking student
Spouse's name _____

___ Employee of Thunderbird _____

___ Dependent of Thunderbird Employee
Employee's name _____

___ Dual Degree Partner School _____

___ Other _____

Please identify the program to which your are applying:

___ Winterim/Summerim _____

___ Certificate of Advanced Study

___ Certificate of Post-Graduate Study

___ Intensive Language Program

___ Language Studies _____

___ Other _____

PERMANENT ADDRESS - Street and No.

City _____ State _____

Postal Code _____ Country _____

Phone _____

Email _____

OFFICE USE ONLY
THUNDERBIRD I.D. NUMBER

Present address valid until: ___/___/___
Month/Day/Year

Street and No. _____

City _____ State _____

Postal Code _____ Country _____

Current Phone _____

Email (required) _____

U.S. Social Security No. _____

Country of Citizenship _____

Place of Birth _____

OPTIONAL: The following information is not required, but would be helpful for statistical purposes and for the completion of various federal forms.

___ Male ___ Female Date of Birth ___/___/___
(Month/Day/Year)

NON-U.S. CITIZENS ONLY: Are you a permanent resident of the United States? ___ Yes ___ No Visa type: _____

U.S. CITIZENS ONLY: Resident of which U.S. State? _____

What is your ethnic background? (optional)

___ American Indian ___ Asian American

___ Black/Non Hispanic ___ Pacific Islander

___ White/Non Hispanic ___ Hispanic American

___ Other _____

II. LANGUAGE BACKGROUND

1. Native Language (s)

2. Indicate whether you are Beginning, Intermediate, or Advanced in the other (non-native) languages you speak by entering B, I or A on the "Level" line

Language _____ Level _____

Language _____ Level _____

Language _____ Level _____



III. EDUCATION

List in reverse chronological order the schools, colleges and universities attended.

College/University _____

 City/State/Country _____

 Degree Awarded _____
 Major _____
 Dates of Study _____
 Date of Award _____

College/University _____

 City/State/Country _____

 Degree Awarded _____
 Major _____
 Dates of Study _____
 Date of Award _____

V. PLANNED COURSEWORK

List the courses for which you are interested in registering. Registration for specific courses is subject to availability. Contact the Registrar's Office for more information.

Dept. / Course# / and Title	# Hours
_____	_____
_____	_____
_____	_____
_____	_____

THUNDERBIRD HONOR CODE

Thunderbird students do not lie, cheat, or steal nor tolerate those who do. If matriculated at Thunderbird, I will actively abide by and support the Thunderbird Honor Code.

I certify that all information submitted by me in the Application Form and the supporting documents is my own work and is complete and accurate to the best of my knowledge. I understand and agree that any misrepresentation or omission of facts in my application may justify a denial or cancellation of admission.

Print Your Name _____ Signature _____

Date ____ / ____ / _____ (Month / Day / Year)

Thunderbird School of Global Management, subscribes to a policy of non-discrimination and affirmative action. The school does not discriminate on the basis of race, color national origin, religion, sex, sexual orientation, handicap or age in any of its policies, procedures and practices, in accordance with all applicable federal, state and local laws.